

Chalet Hotels Limited

CIN: L55101MH1986PLC038538

Raheja Tower, Plot No. C-30, Block 'G', Next to Bank of Baroda, Bandra Kurla Complex, Bandra (E),
Mumbai 400051. Tel:- 91-22-26564000

PRESERVATION OF DOCUMENTS AND WEBSITE ARCHIVAL POLICY

PREAMBLE:

Regulation 9 & 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("the Regulations"), require every listed company to formulate a policy on preservation of documents and website archival Policy which has been approved by the Board of Directors.

The Company's website www.chalet-hotels.com contains information on its business and operations for information and awareness of stakeholders. The website also hosts information mandated by statutory authorities under various laws, including the Companies Act, 2013 as amended from time to time and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("the Regulations"), as amended from time to time. This Policy provides a framework for disseminating equal, adequate and timely information relating to the Company on its website as required by law and archived for a specified period to facilitate retrieval, if required.

ARCHIVAL OF INFORMATION:

For events or information disclosed under Regulation 30: All events or information disclosed under Regulation 30 and any other Regulations to the Stock Exchanges on which the Company is listed and hosted on the Company's website shall be available on the Company's website for a period of five years or for such longer period as may be mandated under law from the date of uploading of the same on the website. However, if the disclosure requires a longer storage, the same will be considered appropriately.

For disclosures made under other statutes/legislations

- All information required to be uploaded on the Company's website in pursuance of any other statute / legislation / regulation, shall be hosted on the Company's website for such period as may be mandated by such statute / legislation / regulation etc.
- After the period as above has elapsed since the date of uploading of the information on the Company's website, the same may be removed from the website, if required.

AMENDMENT OF POLICY

This Policy may be reviewed and amended by the management, as and when deemed necessary.
